

KINGS CLIFFE PARISH COUNCIL

The monthly meeting of the Parish Council was held on **11th June 2020** at 7.30 pm by video conference due to the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

20/027 Present Chairman A Howard, Vice Chairman M Day, Cllrs R Brown, R Meadows, G Smid J Atkinson , D Gilbert and 6 members of the public attended.

20/028 Apologies for Absence. None

20/029 Declarations of Interest: Vice Chairman M Day declared a non-pecuniary interest in planning application 20/00264/FUL.

20/031 Minutes of the Meeting held on 14th May 2020: approved.

Proposed: Councillor D Gilbert Seconded: Councillor M Day

20/032 Casual Vacancies: The returning officer has now confirmed that there has not been a call for an election, so therefore the Parish are now free to co-opt the four vacancies. These will be co-opted at next month's meeting.

Proposed: Councillor J Atkinson Seconded: Councillor R Brown

20/033 Accounts Payable

Clerk's Salary £425.00 & May (Expenses £58.39)	£483.39
Kings Cliffe Active Grass Cutting – 20 th & 23 rd May	£135.00
R J C Countryside Management – Cuts	£518.00
Goodsons Property Insurance Renewal (2019 £744.80)	£751.67
E-On	£346.46

20/034 Financial Position

Bank Balances: As at 5th June 2020

Current £16,335.92

Deposit £70,311.22: (£51,757.15) of this is for the Village Field (**Restricted Funds**)

Bequest Account Re: Cemetery £841.90 (**Restricted Fund**)

Nationwide Business 95 Day Saver: Section 106 Lap & Leap (**Restricted Fund**) £60,798.90 as at 31/3/20

Cambridge Building Society Saver: Section 106 Lap & Leap (**Restricted Fund**) £60,095.34 as at 31/12/20

Income Cemetery £25.00

Proposed: Councillor R Meadows Seconded: Councillor M Day

20/035 Annual Return

The Annual Return has been completed and was signed by the Chairman and Clerk will send PKF Littlejohn, the external Auditors. Clerk

The following statement, as recommended by Mr Walker, was agreed: - it was noted that there are requirements to perform a Risk Review, a Review of Internal Audits needs and frequency and a review of financial controls. This was considered and the council agreed that the existing segregation of controls between the Clerk and Councillors was sufficient.

Proposed Cllr R Brown Seconded Cllr R Meadows (the proposal was carried)

The following statutory statement is minute below:-

'Internal Audit has been performed with reference to the Governance and Accountability for Smaller Authorities in England – A Practitioners Guide (March 2016).

20/036 Planning Applications

20/00264/FUL - Two storey side extension; single storey side extension; first floor front and rear extension at **Two Hoots Church Walk Kings Cliffe. Objected**

20/00605/VAR - Variation of condition 2 (approved plans) to allow for the addition of new domestic workshop to plot 1 pursuant to 18/01971/FUL - Proposed 2 new dwellings (revised scheme to 18/00586/FUL) at 33A Wood Road Kings Cliffe. **Clarification required as to the need for a second workshop**

Planning Applications granted by ENC

20/00357/FUL - Replace existing pantile roof on annexe with a reclaimed slate; Replace the ground floor French doors with an identical looking composite door; Replace the first floor French window with standard window matching visually the remaining windows. **Old Rectory 21 West Street Kings Cliffe. GRANT PLANNING PERMISSION**

20/00228/FUL - New Car Barn; New Workshop; New Office, and New Sunken Cinema Room at **1 Church Walk Kings Cliffe. WITHDRAWN.**

20/037 Path and Road Maintenance

A repair crew carried out work in the village (mostly on West Street, which was identified at the meeting on the 18th March). We have been advised that any further areas of concern are reported via Street Doctor and these will be assessed within 5 working days to assess the defects and raise any further works orders as necessary.

There is one outstanding area of repair on Park Street that is due for completion no later than 25th August 2020 – this is to resurface the area at the access to The Dovecote and will likely be completed sometime prior to this date.

20/038 Recent Housing Needs Survey

We are awaiting a response from the Housing Strategy and Enabling Officer. Chairman will write to Richard Palmer for an update on the Endowed School/Middle School Site and Fineshade Close Flats/Apartment.

20/039 Burial of Ashes at the Cemetery – Faculty

Application for a faculty is currently being processed. Testing of Memorial PRACTICE DIRECTION 2012 request to be look at once lockdown has been relaxed.

20/040 Grass Maintenance

Discussed and agreed. Correspondence received from Rob Giddings regarding the 3 grass bumps on the play park area on Sovereign Grange. Agreed this will be discussed at the next Amenities Sub-Committee meeting.

20/041 Gazette entry for July 2020

Discussed and Agreed.

20/042 Deeds Pythel Wall – Chattertons

Deeds for the Pythel did not show any sign as to whom owns the wall. Clerk to do a land registry search for 1 Church Walk to identify ownership. Clerk to clarify as to whether a yearly subscription to the land registry is possible.

20/043 The Spa

Southwick Parish Council confirmed they have no objection to Kings Cliffe contacting the land owner and relevant authorities in saving the Spa. A land Registry search has already been undertaken but a plan is required to be certain of the Boundaries.

20/044 Traffic from Kings Cliffe Industrial Estate

It was noted that Cllr Pearson from Wansford Parish Council, whom is leading their request to divert traffic has reported no progress made and will start right at beginning again.

Clerk

Chairman

Clerk

Clerk

Clerk

Chairman

The current conditions stipulate that the lorries will turn right (towards Wansford) when leaving the Industrial Estate and the requested route to access the Estate is from Wansford roundabout. Wansford Parish Council attempts to change the conditions to left turn when leaving the Industrial Estate (towards King's Cliffe) and the access is via King's Cliffe A47 side road.

We must keep an eye on this situation to oppose any changes.

Clerk

20/045 Any Other Business

We discussed the proposed sale of the Almshouses and concern was expressed that the need for this had arisen, it was agreed to write to the Charity Commission and Almshouse Association regarding expressing our concern over the loss of this amenity in Kings Cliffe.

Chairman

Quote received from E-on to improve the light visibility on the opposite side of 32 and 34 Wood Road £850 plus VAT. Clerk to contact the concerned resident as we have been led to believe that they are now happily accepting this new light.

Clerk

Correspondence received regarding offering the Parish Council four baby native oak saplings. Clerk to request these be potted and cared for until the Amenities Sub Committee can meet to discuss planting locations.

Clerk

M Day to top and tidy top two fields, proposed by Cllr Howard and seconded by Cllr Gilbert.

Cllr M Day

Clerk to contact Sarah Barnwell for confirmation as to whether the old School sign were relocated and arrange re-position of road sign Wood Road/West Street

Clerk

Old minutes books – these to be located and stored appropriately, Cllr Day as some minute books and will clarify which ones he has

Clerk

Cllr R Brown to circulate NALC's co-opt rules.

Cllr R
Brown
Clerk

The next meeting will be held at 7.30 pm on Thursday 9th July 2020 at Kings Cliffe Active or alternatively at the same time by video conference if mobility restrictions are still in force.

Signed _____

Date _____

