

**KINGS CLIFFE PARISH COUNCIL**

The monthly meeting of the Parish Council was held on 8<sup>th</sup> November 2018 at 7.30 pm at Kings Cliffe Active.

**Mr Clive Ibotson** expressed his appreciation for Augean funding the two skips for the clear-up of the allotments. He also wished to express his support for the plans for a car park at the allotments as, over the years, we have had a number of empty plots and adapting this to a car park would aid the OAP's with less mobility to gain access to their allotments.

Mr Simon Fairhall, Kings Cliffe Active highlighted that the forthcoming planning application for Kings Cliffe Active has now been allocated its planning number and we should be receiving the application very soon.

**18/129: Present:** Chairman A Howard, Vice Chairman M Day, Cllrs R Brown, D Gilbert, C Leuchars, J Atkinson B Hardwick, J Dixon, R Meadows. G Smid and 4 members of the public.

**18/130: Apologies for Absence:** Cllr N Ford

**18/131: Declarations of Interest:** None

**18/132: Chairman's Report**

The Chairman stated that all the items that he would be reporting upon, would be covered on the Agenda already.

**18/133 Minutes of the Meeting held on 11<sup>th</sup> October 2018:** approved.

Proposed: Councillor Smid                      Seconded: Councillor Hardwick

**18/134: Matters Arising:**

Willow Walk Steps – Cllr M Day has received one quote to replace like for like all of the steps and will chase the second quote.

Cllr Day

Land North of Oak Lane - We are waiting on a contractor to attend the site to obtain a quote for fencing Cllr Day has levelled the mound and opened up the access and footpaths. Cllr Brown will also request the contractor to quote for shrub removal and look at gaining a second quote for both.

Cllr Brown

Precept forms for 2019 have been received and are due to be returned by the 18<sup>th</sup> January 2019. These will be completed at the 10<sup>th</sup> January 2019 meeting.

Chairman

CALC have advised, at this stage, we should plan to go ahead with an election. Should any casual vacancy arise within the Council, this will not need to be filled as it's within the 6 months of an election.

Big Lottery Fund return is due March 2019. The Grant was £7,600.00, current spend is £5,610.68 with a remainder of £1,989.32. We are still awaiting some invoices to be received.

**18/135: Accounts Payable**

Clerk's Salary £375.00 & Expenses (£78.00) Nov	£ 453.00
RJC Countryside Management – October	£ 174.00
Splashweb – Neighbourhood Plan	£ 129.00
ENC (Final loan payment for cemetery)	£1,750.00
Celebrating Kings Cliffe Community – Calendar	£ 704.00

Chattertons requesting a remainder of £420.60 due to his "Freudian slip" in his emails for the legal fees for the Lap & Leap Transfer. Chairman will contact Chattertons regarding these fees and update us next month.

Chairman Clerk

Proposed: Councillor Gilbert                      Seconded: Councillor Dixon

**18/136: Financial Position: noted**

Bank Balances: Current £44,712.24 Deposit £50,112.65 Bequest £4,780.52  
Income – Allotment s £30.00 Cemetery £530.00  
Transfer £20,00.00 from Current to Deposit Account

The Clerk is seeking advice regarding the depositing of the funds from the Lap and Leap as to whether this should be deposited or invested.

Clerk

It was agreed to transfer £20,000 from our current account to our deposit account.

Clerk

Proposed: Councillor Day

Seconded: Councillor Brown

**18/137: Planning Applications**

18/01955/FUL - Kings Cliffe Active. To be addressed once full plans are received by the ENDC. **Pending**  
18/01971/FUL-Proposed 2 new dwellings (revised scheme to 18/00586/FUL) at 33 Wood Road Kings Cliffe. The parish council considered this to be an over development of the site.

Clerk

**Planning Applications granted by ENC**

18/01733/FUL - Conversion and extension of existing stables to Grooms annexed accommodation and removal of Asbestos shed. at Hall Farm 1 Hall Yard Kings Cliff – **WITHDRAWN**  
18/01702/FUL - Insertion of 3no. roof lights to rear extension, 56 Park Street Kings Cliffe  
18/01644/LBC - Fitting out of storage attic room and connection to bedroom 4 to include new staircase, ensuite bathroom, insulation and associated works to Grade II Listed Building 56 Park Street Kings Cliffe

**18/138 Grit Bin - Sovereign Grange, Winter Service Team Review Report & Snow Clearing**

Following the survey of the grit bins the Clerk will instruct a maintenance company to undertake the refilling of those grit bins that are now the responsibility of KCPC. The Clerk will also obtain a quote for a new grit bin for the location of Sovereign Grange. For those bins that are the responsibility of NCC the Clerk will contact NCC to repair those damaged bins and request a date of when they are to be refilled.

Clerk

It was agreed for those grit bins that are now the responsibility of KCPC are to be refilled and the grit bin that is damaged at Kings Forest in the cul-de-sac be surrendered over to ENDC.

**18/139 Lap & Leap Transfer S106 Payment**

The S106 Agreement for £3,740.39 for community use has now been received and agreed by the Council. Clerk to sign and return in order for the release of these funds.

Clerk

Proposed: Councillor Atkinson

Seconded: Councillor Brown

The S106 Agreement for £120,130.01 for the public open space maintenance has now been received and agreed by the Council. Clerk to sign and return in order for the release of these funds.

Clerk

Proposed: Councillor Hardwick

Seconded: Councillor Roberts

**18/140 Speed Control Measures**

Clerk to contact Sarah Barnwell to arrange a meeting with the view of a survey looking into the potential locations for a gateway feature and to discuss the School crossing on Wood Road. Clerk to research as to whether planning permission would be required for gateway features.

**18/141 Amenities Sub Committee – Brown Finger Signs**

Following our recent Amenities Sub Committee meeting we discussed the right hand side of the Horsewater area and it was agreed to grass a little bit more of the area in order to make it a little more accessible and reduce the work required to keep it clear.

Cllr  
Atkinson

Cllr Atkinson to discuss the tree down at the Pythcel with Charles Atkinson.

Cllr  
Hardwick

It was agreed to stand by the decision to not support the Brown Finger Signs as per 18/120.

**18/142 Allotments**

Augean have sponsored **two** skips for the clear-up of the Allotments of which has been a big success and the Clerk will write to Augean to thank them sponsoring this.

Clerk

**Car Park/Pull In Area:**

A discussion took place relating to the proposed Car park/ pull in off Orchard Lane , this was previously agreed by both the Amenities Subcommittee and the Parish Council , and was designed to improve access to the Allotments and also to reduce parking on Orchard Lane.

Cllr  
Leuchars

Questions were asked with regards whether Planning permission, It was also noted that a survey of allotment users had been undertaken but it was not clear how this had been managed. It was not arranged by the Parish Council, it was agreed that no further work will be undertaken until this a further decision is taken at the next meeting. Cllr Leuchars to put forward a resolution for debate at next month’s meeting.

Chairman  
Clerk

Proposed: Councillor Smid                                  Seconded: Councillor Leuchars

The Chairman has already spoken to ENDC Planning Department about this and was informed that this project would not require Planning permission ,however he agreed we will speak to the Planning Officer again regarding this project and the issue of Planning permission

Clerk

**18/143 Grass Maintenance**

Kings Cliffe Active’s tender for 2019 for £425.00 was accepted with the additional charge of £75 for the lap and leap. Councillors voted in favour = 7.

Proposed: Councillor Atkinson                                  Seconded: Councillor Smid

**18/144 Burial Board Report**

It was confirmed that the Chairman is currently reviewing the Cemetery charges and a proposal will be put to the Council by the new year.

**18/145 Police: Crime Report**

None. Clerk to contact Crime Commissioner regarding our concerns on the recent increase in crime in and around Kings Cliffe.

Clerk

**18/146 Neighbourhood Plan/Housing Need Survey**

The Chairman, Cllr’s Day and Atkinson are meeting with Mr Richard Palmer of ENC to discuss the Neighbourhood Plan/ Housing Need Survey as a meeting is then required with Mr Tim Coleby from the County Council.

**18/147 Gazette entry for December 2018**

Agreed and Discussed.

**18/148 Correspondence Received**

Volunteer Action - None

**18/149 Any Other Business**

ENC is calling for residents to have their say on the Draft Local Plan Part 2 for the future – this will be placed on the Agenda for 13<sup>th</sup> December 2018.

The next Meeting will be held at 7.30 pm on Thursday 13<sup>th</sup> December 2018 at Kings Cliffe Active.

Signed \_\_\_\_\_ Date \_\_\_\_\_