

KINGS CLIFFE PARISH COUNCIL

The monthly meeting of the Parish Council was held on 12th July 2018 at 7.30 pm at Kings Cliffe Active.

18/066: Present: Councillors: M Day, R Brown, D Gilbert, C Leuchars, B Hardwick, N Ford, R Meadows and 2 members of the public

18/067: Apologies for Absence: Chairman A Howard, G Smid & Cllr J Atkinson

18/068: Declarations of Interest:

Cllr B Harwick declared a Non Pecuniary interest in accounts payable with regards to the cheque for the Allotment Tidy up to D Graham.

18/069: Chairman's Report

Chairman A Howard has been in communication with Doctors to arrange a meeting shortly for an update.

Kings Cliffe Parish Council currently have circa £50,000 on deposit and we are in the process of a further £120,000 being transferred to the Parish Council as part of an agreement for some land being transferred to the Parish Council, an important open space for the village. Chairman A Howard has been seeking advice and guidance from ENC and CALC and how we should proceed with a large sum of deposit. Being prudent, he has now written to Tom Pursglove seeking guidance as to how and where we may deposit this money, as we feel that it should not be in one account.

Lap & Leap, we are still awaiting a breakdown of the legal costs of £1543.60 for the lease and license charged by Chattertons.

18/070: Minutes of the Meeting held on 14th June 2018: approved.

Proposed: Councillor Ford Seconded: Councillor Leuchars

18/071: Matters Arising:

Willow Walk Pocket Park – Footpath to School. Cllr Brown has had a meeting on site with a supplier to inspect where and how railings/fencing should be fitted and positioned given the condition of the footpath. It was agreed that each of the railings/curbs should be positioned on its own self-supporting unit to avoid any slippage. This means it will have to be made up on site. Cllr Brown will chase up the written quote.

Cllr
Brown

18/072: Accounts Payable

Clerk's Salary £375.00 & Expenses (£60.24)	£ 435.24
Kings Cliffe Active	£ 16.00
Celebrating Kings Cliffe Community (£7,600 Grant)	£ TBC
E-On	£1,315.58
Stephenson Smart (Annual Return)	£ 534.00
Robert J Goodson Insurance for play area (2017-2018)	£ 39.56
RJC Countryside Management	£ 558.00
D Graham – Allotments Tidy-Up	£ 77.00
K C Active – Grass Cutting	£ 725.00

Proposed: Councillor Brown Seconded: Councillor Ford

18/073: Financial Position: noted

Bank Balances: Current £47,913.42 Deposit £50,087.67 Bequest £4,775.33

Income – Allotments: £15.00 Cemetery £80.00

18/074: Planning Applications

18/01123/FUL – Proposed internal alteration works, new doors, lead entrance canopies, roof windows to existing dwelling at 62 Park Street Kings Cliffe No Objection

18/01124/LBC - Proposed internal alteration works, new doors, lead entrance canopies, roof windows to existing dwelling at 62 Park Street Kings Cliffe. No Objection

18/01206/TCA - Tg1 - Leylandii - reduce width by 1.5m, and reduce height by 4m at 34 West Street, Kings Cliffe. No Objection

18/00953/VAR Variation of condition 20 pursuant to application 15/01767/FUL: Conversion and subdivision to four dwelling units. Clerk to write to Planning for more description on the Variation

18/01262/FUL - Replacement roof; Installation of three roof lights; installation of three new window openings; Replacement rainwater goods to small outbuilding at 22 West Street Kings Cliffe. No Objection

18/01263/LBC - Removal of internal walls; Replacement roof; Installation of three roof lights; installation of three new window openings; Replacement rainwater goods to small outbuilding at 22 West Street Kings Cliffe. No Objection

18/01274/TCA/ - T1 - Remove previously pollarded Goat Willow at 2 Howards Meadow Kings Cliffe. No Objection

Planning Applications granted by ENC

18/00962/AMD - Non Material Amendment: Alterations to fenestration to unit C, pursuant to planning application 15/01767/FUL: Conversion & subdivision of 4 dwelling units dated 23.11.2015

18/00906/FUL - Partial conversion of existing garage to include utility room, new roof over bedroom and new dormers to front elevation. 45 West Street, Kings Cliffe

18/00688/FUL - Change of use: Move our side and rear garden wall to incorporate the piece of land to the side of the property within our ownership to become garden land. 40 Oak Lane, Kings Cliffe REFUSE PLANNING PERMISSION

18/075: Annual Return

The Annual Return has been completed and was signed by the Chairman and Clerk and sent to the Audit Commission Accountants.

The following statement, as recommended by Mr Walker, was agreed: - it was noted that there are requirements to perform a Risk Review, a Review of Internal Audits needs and frequency and a review of financial controls. This was considered and the council agreed that the existing segregation of controls between the Clerk and Councillors was sufficient

Proposed Cllr Brown

Seconded Cllr Ford – the proposal was carried

Minutes of the meeting held on 12th June 2017 have now been approved and signed.

The following statutory statement is minuted below:-

'Internal Audit has been performed with reference to the Governance and Accountability for Smaller Authorities in England – A Practitioners Guide (March 2016)'

18/076: Call Connect

No update as yet.

18/077: Willow Walk Pocket Park – Footpath to School

Remedial work to commence shortly. Agree to request Dan Dawson to give the grassed area a little tidy-up

18/078: Amenities Sub Committee –Brown Finger Signs

The quote received for the Brown Finger Signs was deemed as far too expensive, a unanimous decision was agreed to not authorise this. Cllr B Hardwick to discuss with K C Active that it was felt the Parish Council should not have to pay for these.

Awaiting a quote for a skip for the Allotment holder to assist with the allotment tidy-up.

Clerk

Cllr Day

Cllr
Harwick

Clerk

<p>Confirmation with Wildplaces to go ahead with the signage and the Parish Council will cover the reasonable costs of the materials. Clerk to gain a quote for the repair/replacement of the steps down to the Willow Walk from Willow Lane due to their poor condition.</p>	Clerk
<p>Clerk to email Cllr Harwick the available plots for the consideration of another plot becoming a Transition Plot and we have three plots now available. Was agreed at the next allotment meeting to look at the general maintenance of the overgrown footpaths within the Allotments.</p>	Clerk
<p>The Parish Council agreed the fee of £100.00 for Topping the Village Field.</p>	Cllr Day
<p>18/079: Grass Maintenance Discussions were held regarding the standard of grass cutting and these have been addressed and will be monitored.</p>	
<p>18/080: Burial Board Report It was agreed for Cllr Gilbert to contact the family regarding the removal of the overgrown tree that was planted some 20 years ago. Clerk to review the cemetery charges as not reviewed since November 2011.</p>	Cllr Gilbert
<p>18/081: Police: Crime Report No Crime Reports have been received.</p>	
<p>18/082: Neighbourhood Plan Hopefully, everyone has completed their Housing Needs Survey surveys. Report expected early to mid-August. Final cost £1,750 + VAT, for which the Neighbourhood Plan group is looking to obtain a grant.</p>	
<p>18/83: Sovereign Grange – Salt Bins Clerk to contact ENC regarding the salt bins to see if one can be supplied in Oak Lane and to enquire for an update regarding the supply and refill of salt bins in general.</p>	Clerk
<p>18/84: Blatherwycke Road – Chicane Our request for a chicane has been passed on to the team dealing with the proposal for consideration. As with most things the option to introduce traffic calming features may be dependent on cost. They will update us in due course on what is possible.</p>	
<p>18/85: Gazette Entry August 2018 Agreed and Discussed.</p>	
<p>18/086: Correspondence Received There was no correspondence received that had not already been circulated.</p>	
<p>18/087: Any Other Business Cllr Brown has looked into our two insurance policies and it was agreed that this will be looked into in more detail to see if these can be combined into one policy.</p>	Cllr Brown
<p>Drains throughout Kings Cliffe generally appear blocked. Clerk to continue to report these to Drain Doctor and has been for the last 6 months, we can only encourage anyone that is aware of one to report it direct at The Street Doctor at NCC : streetdoctor@northamptonshire.gov.uk</p>	Clerk
<p>Cllr Leuchars brought to our attention the smoke issue coming from Elliott Yard. It was agreed that this is an environmental health issue and should be reported to them.</p>	Cllr Leuchars
<p>Community fund is now open and it was agreed that Cllr Brown will look into various projects including parking at the allotments and fencing around the area above Sovereign Grange with a view to bundling them together and applying for a CFF grant. Cllr Brown also had a meeting with Gigaclear and this is an ongoing issue.</p>	Cllr Brown
<p>The next Meeting will be held at 7.30 pm on Thursday 9th August 2018 at Kings Cliffe Active.</p>	
<p>Signed _____</p>	<p>Date _____</p>

