

KINGS CLIFFE PARISH COUNCIL

The Monthly Meeting of the Parish Council was held on 8th June 2017 at 7.30 pm at Kings Cliffe Active.

Mr A Howard had taken advice from Sharn Matthews of ENC which clarifies a number of aspects relating to Declarations of Interest and this was circulated to the Councillors prior to the start of the Meeting.

Mr C Tomalin addressed the Parish Council on the subject of the Parish Council covering the cost of having weights installed on the new Kissing Gate at King's Cliffe Meadow to ensure that they are kept closed between use.

Mr C Leuchars addressed the Parish Council on the subject of the land below Church Walk. In summary he hoped that the Councillors will take a vote not to encourage development on this land as it is in Flood Zone 3.

17/29: Present: Chairman A Howard, Councillors J Atkinson, R Brown, M Day, J Dixon, N Ford, D Gilbert, B. Hardwick, C Leuchars, R Meadows, G Smid, County Councillor R Glitheroe and 4 members of the public

17/30: Apologies for Absence: None

17/31: Declarations of Interest: The chairman referred to the email that had been circulated to all Councillors before the meeting from the Monitoring Officer at ENDC. In summary it is each Councillors responsibility to declare any interests that they may have. This should be done at the start of the meeting or if it only becomes apparent during the meeting at the point when it becomes apparent.

Our Standing Orders requires that any Councillor with a Pecuniary Interest should leave the room when the item giving rise to the conflict of interest is discussed and they should therefore not take part in the discussion. This requirement is a higher standard than required by ENDC, where they recommend that the person with the interest can stay in the room but stand back from the discussion.

The Monitoring officer also made it clear that there can also be a requirement for a Declaration of Interest, if a Councillor has a predetermined view on a subject under discussion. All Councillors should come to the meeting with an open mind prepared to listen to all views on a subject and then to make up their own minds

17/32 Minutes of the meeting held on 11th May 2017: Approved subject to an addition under Neighbourhood Plan. "Councillor Atkinson agreed to investigate whether we would need an Exception's Test and what the implications of that were."

Proposed: Councillor Ford Seconded: Councillor Dixon

17/33: Matters Arising:

- Benches at the Pytchell – Nothing happened since, needs to be explored.
- CALC Membership – M Day to look into this further
- Oak Lane – A Howard had spoken to Sharn Matthews at ENC asking if this could be chased up
- Planning Applications – If ENC wanted approval for a Planning Application before the next Parish Council Meeting we will ask ENDC for an extension to allow us to discuss this at the next meeting, however if this is not agreeable we would need to organise a special meeting . The alternative would be if it is a minor matter to email and if all are in agreement we can resolve by email

17/34: Accounts Payable

Clerk's Salary – Melanie Carr - £375.00

Kings Cliffe Active - £16.00

Aon – Local Council Insurance Renewal - ££495.46

Robert J Goodson (Aviva Insurance) Commercial Combined Insurance Renewal - £931.04

E-on –Street Lighting - £370.01

RJC Countryside Management - £852.00

Proposed: Councillor Ford

Seconded: Councillor Brown

17/35: Financial Position: noted

Bank Balances:- Current £31,052.17, Deposit £50,028.99, Bequest £4,763.41

Income:- Cemetery £130.00, Bank Interest £0.98

Asset List has been circulated by the Clerk

17/36: Annual Return

Clerk to re-circulate as not all Councillors had received them as problem with the e-mail

The Annual Return has been completed and was signed by the Chairman and Clerk and sent to the Audit Commission Accountants.

The following statement, as recommended by Mr Walker, was agreed: - it was noted that there are requirements to perform a Risk Review, a Review of Internal Audits needs and frequency and a review of financial controls. This was considered and the council agreed that the existing segregation of controls between the Clerk and Councillors was sufficient

Proposed Cllr Day and Seconded Cllr Hardwick – the proposal was carried

Minutes of the meeting held on 27 July 2016 and 10 November 2016 have now been signed

The following statutory statement is minuted below:-

'Internal Audit has been performed with reference to the Governance and Accountability for Smaller Authorities in England – A Practitioners Guide (March 2016)'

17/37: Planning Applications

None

Planning Applications granted by ENC

17/00793 – Single Storey extension to the side of the property to form a new sun room at 99 Oak Lane, King's Cliffe

17/38: Wood Road

Cllr Hardwick to write to the County Highways Department regarding concerns about a newly planted laurel hedge on a piece of land adjacent to 128 Wood Road that runs outside the house owner's boundary and is restricting visibility for road users.

17/39: Allotments

Three new people had asked to be put on the waiting list for when a plot becomes available. It was agreed that we would write to those allotment holders that do not appear to be cultivating their Allotments It was also agreed to allocate only half allotments as these were more manageable

Proposed Cllr Ford Seconded Cllr Brown

17/40: Grass Cutting

NCC due to come out next week. Particularly bad is Forest Approach, in the village, opposite No 4 Park Street and opposite the school. Cllr Hardwick to contact Simon Fairhall to go and see what needs cutting after the County have undertaken their work to see if additional work is required

17/41: Potholes/Highways Maintenance

Cllr Hardwick had reported the hill on Wansford Road and that should be repaired in the next few months. Cllr Hardwick to report the pothole near the junction of the A47

17/42: Wood Road/Willow Lane

Sarah Botfield, who lives on Willow Lane, had raised concerns about vehicles driving up Willow Lane, including late at night. It was established that the traffic that is being referred to relates to the Farm Buildings on the lane and not to Oak Lane

17/43: Dog Bins

ENC provide dog bins across the district which is not a statutory requirement and new containers are only installed where a need is identified. They do not feel there is a requirement in our case so will not be supplying anymore.

17/44: King's Cliffe Meadow – Access Improvements

It was agreed to pay Transition King's Cliffe the sum of £575 to have weights installed on the Kissing Gate at King's Cliffe Meadow

Proposed Cllr Meadows Seconded Cllr Atkinson

17/45: Longhurst Group (Spire Homes)

The Longhurst Group has requested a meeting with the Parish Council. It was agreed that we would go back to them and say that we have selected our sites and it does not include the site to which they refer to in the plan.

17046: Burial Board

The grass has been cut this week. The small gate needs fixing into the Churchyard, Cllr Gilbert to ask Kevin Cunnington to fix it.

17/47: Police Crime Report

The reports had previously been circulated by e-mail.

17/48: Gazette Entry

Discussed and agreed.

17/49: Correspondence Received

Yarwell Dog Fund Raising Association have asked permission to erect a banner at the 'T' junction near the bridge to advertise their 'Fun Dog Show' It was agreed provided that they did not cover the other signs already in place and that the banner was removed after the event.

Emporium Productions are producing a new History Channel Programme about WW2 and one of the episodes will be based in King's Cliffe. It was agreed to point them in the direction of King's Cliffe Heritage

17/50: Any Other Business

We are still waiting for the Statutory Declaration document in relation to Willow Walk Pocket Park. County Councillor Glitheroe to speak to ENC

17/51: Neighbourhood Plan

Cllr Brown discussed the Tym Report and proposed two changes. Subject to this, and with the exclusion of the matter referred to below, the remainder of the Neighbourhood Plan was adopted.

Proposed Cllr Brown Seconded by Cllr Hardwick.

As regards Church Walk which is in Flood Zone 3 it was agreed that we should accept the offer put forward by the Monitoring Officer at ENDC whereby they have offered to organise a meeting between the Parish Council, the Environment Agency and the Planning Department.

Cllr Day Declared an Interest and left the room

Cllr Atkinson, as Chair of the Neighbourhood Plan Group agreed to contact Sharn Matthews and facilitate a meeting between the Parish Council and the above bodies. Once we have had that meeting we will hopefully be able to establish whether the Church Walk site can be developed

The next Meeting will be held at 7.30 pm on Thursday 13th July 2017 in Kings Cliffe Active.

Signed _____

Date _____